

**Episcopal Diocese of Northwestern Pennsylvania
2009 Diocesan Budget
Adopted 11/8/2008**

2008 Adopted

2009 Adopted

INCOME

1)	<u>Endowment Income</u>		
	Income on endowment portfolio managed by PNC Bank at a distribution rate of 4.5%.		
	Budget 2008	\$74,750	Budget 2009
			\$70,000
2)	<u>Cockerham Cash Fund</u>		
	A portion of the income from the Nellie J. Cockerham endowment designated by the Bishop and Council for use in the general budget.		
	Budget 2008	\$35,329	Budget 2009
			\$60,000
3)	<u>VIM</u>		
	21% of the income on VIM (Venture in Mission) endowment originally designated by Convention to be used in the general budget.		
	Budget 2008	\$12,650	Budget 2009
			\$12,000
4)	<u>VIM/MOD Fund</u>		
	29% of the income on the VIM endowment, originally used at the discretion of the Diocese for Mission Outside the Diocese. Money now designated by the Bishop and Council for use in the general budget. The intention of this is to pay a portion of the General Church Apportionment.		
	Budget 2008	\$17,250	Budget 2009
			\$16,000
5)	<u>VIM Leadership Training</u>		
	21% of the income on the VIM endowment, originally designated to provide funding for leadership training. Our Task Forces now help provide opportunities for training; therefore, the intention of this money is to provide training to and through the task forces of the Diocese.		
	Budget 2008	\$12,650	Budget 2009
			\$12,000
	<u>NOTE:</u>		
	The remaining 29% of the VIM endowment has been designated for the New Development Fund for the purpose of providing funds for capital needs to the congregations of the Diocese.		
6)	<u>Assessment Income</u>		
	Funds from the congregations according to the formula set by Diocesan Council and approved by Diocesan Convention.		
	Budget 2008	\$577,354	Budget 2009
			\$600,000
7)	<u>Other</u>		
	Reimbursement from court settlement (1983). Also includes checking account interest earned.		
	Budget 2008	\$10,000	Budget 2009
			\$10,000
8)	<u>Gas Lease Income</u>		
	Funds from a land lease contract for drilling purposes.		
	Budget 2008	\$5,320	Budget 2009
			\$5,320
9)	<u>Mission Development Fund</u>		
	Funds from the Mission Development trust account.		
	\$ 12,500.00		\$ -
	<u>Total Income</u>	<u>\$757,803</u>	<u>\$785,320</u>

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EXPENDITURES

I. Diocesan Church Center Expenses

A) Salaries and Benefits

1) Bishop

Holds out a vision for mission and ministry to the people of the Diocese; performs Episcopal Rites; provides pastoral care to clergy and their families; clergy leadership development and administration; responsible for ecumenical relations in the Diocese and beyond.

Budget 2008	\$72,465	Budget 2009	\$74,132
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2) Canon to the Ordinary

Oversees transitional ministry and the ordination process.

Budget 2008	\$31,328	Budget 2009	\$32,049
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3) Diocesan Administrator

Oversees Diocesan communication and operations; supports the Bishop and the Canon to the Ordinary in all areas of their ministry, correspondence, calendars, record keeping, etc.

Budget 2008	\$30,990	Budget 2009	\$31,703
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4) Assistant for Finance

Oversees and manages the finances, insurance and benefits administrations of the Diocese, working in cooperation with the Diocesan Treasurer, Bishop and Staff.

Budget 2008	\$39,017	Budget 2009	\$39,914
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5) Housekeeper

Part-time, maintenance of Diocesan House.

Budget 2008	\$7,020	Budget 2009	\$7,181
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6) Housing Diocesan Bishop

Budget 2008	\$36,000	Budget 2009	\$36,828
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7) Housing Canon to the Ordinary

Budget 2008	\$42,000	Budget 2009	\$42,966
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8) Social Security

Budget 2008	\$32,309	Budget 2009	\$32,813
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9) Medical/Life Insurance

Budget 2008	\$25,097	Budget 2009	\$39,500
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10) Pensions

Budget 2008	\$43,584	Budget 2009	\$45,298
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11) Workers Compensation Insurance

Budget 2008	\$3,418	Budget 2009	\$2,600
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B) Operating Expenses			
1) Telephone/Networking Expenses			
Communication expenses which include phone system, website maintenance, network support expenses			
	Budget 2008	\$5,500	Budget 2009
			\$6,000
2) Maintenance			
General building and grounds upkeep, landscaping, snow removal, maintenance of heating/cooling systems, trash removal.			
	Budget 2008	\$8,500	Budget 2009
			\$11,000
3) Utilities			
Gas heat, electricity, water.			
	Budget 2008	\$8,500	Budget 2009
			\$12,000
4) Office Supplies/Equipment Leasing			
General office supplies, equipment lease costs and payroll service expenses			
	Budget 2008	\$11,000	Budget 2009
			\$14,500
5) Postage			
	Budget 2008	\$4,500	Budget 2009
			\$5,000
6) Literature			
Journals and publications for diocesan use.			
	Budget 2008	\$0	Budget 2009
			\$500
7) Equipment			
Purchase of equipment on a need basis.			
	Budget 2008	\$3,000	Budget 2009
			\$3,000
8) Insurance			
Comprehensive insurance for diocesan office building and grounds, directors' and officers' liability insurance for diocesan officers, umbrella liability insurance, auto policies.			
	Budget 2008	\$10,000	Budget 2009
			\$11,000
9) Property Taxes			
Property tax assessment of the parking lot due to recent changes regarding taxation of exempt organizations by local government.			
	Budget 2008	\$1,000	Budget 2009
			\$1,000
10) Staff Travel			
Automobile and other travel expenses for Bishop and Staff in the performance of their duties.			
	Budget 2008	\$40,000	Budget 2009
			\$40,000
II. Miscellaneous Diocesan Expenses			
1) Diocesan Convention			
Materials, room accommodations for staff, guest expenses and honoraria.			
	Budget 2008	\$1,000	Budget 2009
			\$1,000
2) Journal Printing			
Production of convention journals for all clergy and lay delegates.			
	Budget 2008	\$0	Budget 2009
			\$1,000
3) Audit			
Annual audit of general operating fund by Appletree and Kern PC, CPAs.			
	Budget 2008	\$12,900	Budget 2009
			\$14,000

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4) Aspirants Retreat			
April & October meeting/conference for persons in the ordination process to meet with the Bishop, Standing Committee and Commission on Ministry.			
Budget 2008	\$3,306	Budget 2009	\$5,000
5) Diocesan Council			
Reimbursement to parishes and missions for preparation of lunches at Council meetings.			
Budget 2008	\$800	Budget 2009	\$1,000
6) House of Bishops			
Helps defray Bishop's expense to attend House of Bishops meetings.			
Budget 2008	\$3,500	Budget 2009	\$3,500
7) Lambeth			
Money held in escrow to allow the Bishop to attend the Lambeth Conference held every ten years.			
Budget 2008	\$600	Budget 2009	\$1,000
8) Staff Conferences and Networking			
Allows Diocesan staff to take part in continuing education opportunities as befits their ministry descriptions.			
Budget 2008	\$10,000	Budget 2009	\$10,000
9) Deputies to General Convention			
Funds appropriated every year and held in escrow during non-convention years; helps defray cost of clergy and lay deputies for General Convention (next one to be held in 2009).			
Budget 2008	\$8,000	Budget 2009	\$8,000
10) ECW Triennial			
Funds appropriated every year and held in escrow during non-convention years; helps defray travel costs to triennial held during General Convention (next one to be held in 2009).			
Budget 2008	\$500	Budget 2009	\$500
11) Transitional Ministry			
Assists congregations in the search process and for the Canon to the Ordinary to attend the Transitional Ministry Conference.			
Budget 2008	\$1,435	Budget 2009	\$6,000
12) General Church Apportionment			
Our fair share to support the Episcopal Church in the United States.			
Budget 2008	\$139,808	Budget 2009	\$152,202
13) Province III Apportionment			
Helps defray expenses of Province III (States of Pennsylvania, Delaware, Maryland, Virginia, West Virginia and the District of Columbia).			
Budget 2008	\$1,100	Budget 2009	\$1,100

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III. Retiree's Benefits and Support

1) Direct Pensions

A monthly pension payment made to Esther Wyatt. There was no Lay pension plan in effect for much of the time of her employment with the Diocese.

Budget 2008	\$5,507	Budget 2009	\$5,634
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2) Retired Clergy Medical/Life Insurance

As per resolution of 70th Diocesan Convention, the Diocese pay a portion of the medical insurance premiums for retired clergy and laity with at least five years full-time employment with the Diocese immediately before retirement.

Budget 2008	\$21,700	Budget 2009	\$21,300
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3) Clergy Surviving Spouses Medical/Life Insurance

By convention resolution the Diocese shall also pay up to 1,200 a year towards the medical premiums for widows/widowers unless they should remarry.

Budget 2008	\$10,800	Budget 2009	\$13,200
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IV. Comprehensive Mission Strategy

1) Mission Strategy Support

Funds designated to forward the mission of the diocese.

Budget 2008	\$12,500	Budget 2009	\$10,000
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2) Diocesan Ministry Support

Funds designated to support ministry and program efforts within the diocese.

Budget 2008	\$21,119	Budget 2009	\$2,000
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3) Leadership Development

Funds designated to support clergy and lay leadership and continuing education.

Budget 2008	\$15,950	Budget 2009	\$10,000
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4) Youth and Young Adult

Funds designated to support youth and young adult ministry and program such as summer camp, EYE and Happening.

Budget 2008	\$14,000	Budget 2009	\$16,000
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V. Ecumenical Relations

1) Pennsylvania Council of Churches

Membership in the PA Council of Churches links us with 44 other church bodies in the Commonwealth and provides the network for building understanding and trust, for sharing resources and personnel, for advocacy on the State and local levels, and provides a liaison office in Harrisburg to advocate issues and track legislation that pertains to the ecumenical agenda.

Budget 2008	\$6,200	Budget 2009	\$6,500
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2) Campus Ministry

Allows our Diocese to pro-actively participate in a ministry program to the college population and the development of campus ministry models for possible use at other Pennsylvania colleges and universities.

Budget 2008	\$8,450	Budget 2009	\$6,000
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3) National Workshop on Christian Unity			
Allows our Diocesan Ecumenical Officer to participate in the workshop, a gathering of close to 500 ecumenical representatives from the major church bodies in the United States, and in the EDEO meetings.			
Budget 2008	\$1,200	Budget 2009	\$1,200
4) EDEO Dues			
Annual dues to the Episcopal Diocesan Ecumenical Officers as per General Convention Resolution. EDEO coordinates the work and study that the Standing Commission on Ecumenical Relations of the National Church assigns to it and helps implement that work and study on the diocesan level.			
Budget 2008	\$200	Budget 2009	\$200
5) Program Contingencies			
To cover cost of programs that are developed after the Diocesan budget has been developed and Budget.			
Budget 2008	\$2,000	Budget 2009	\$0
Total Expenses	<u>\$757,803</u>		<u>\$785,320</u>
		Budget Suplus 2009	<u>\$0</u>