

**Episcopal Diocese of NWPA
2010 Adopted Budget**

Revised 11/7/2009

	2009 Adopted	2010 Adopted	
<u>INCOME</u>			
1)	<u>Endowment Income</u>		
	Income on endowment portfolio managed by PNC Bank at a distribution rate of 4.5%.		
	Budget 2009	\$70,000	Budget 2010
			\$64,000
2)	<u>Cockerham Cash Fund</u>		
	A portion of the income from the Nellie J. Cockerham endowment designated by the Bishop and Council for use in the general budget.		
	Budget 2009	\$60,000	Budget 2010
			\$22,062
3)	<u>VIM</u>		
	71% of the 4.5% distribution from the VIM (Venture in Mission) endowment is designated to support the diocesan budget.		
	Budget 2009	\$40,000	Budget 2010
			\$32,500
	<u>NOTE:</u>		
	The remaining 29% of the VIM endowment distribution has been designated to transfer to the New Development Accumulated Fund.		
6)	<u>Assessment Income</u>		
	Funds from the congregations according to the formula set by Diocesan Council and approved by Diocesan Convention.		
	Budget 2009	\$600,000	Budget 2010
			\$622,000
7)	<u>Other</u>		
	Reimbursement from court settlement (1983). Also includes checking account interest earned.		
	Budget 2009	\$10,000	Budget 2010
			\$1,200
8)	<u>Gas Lease Income</u>		
	Funds from a land lease contract for drilling purposes.		
	Budget 2009	\$5,320	Budget 2010
			\$5,320
9)	<u>Previous Years Budget Surplus</u>		
	Accumulated funds from several previous years budget surpluses.		
	\$	-	\$52,000
	<u>Total Income</u>	<u>\$785,320</u>	<u>\$799,082</u>

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<u>EXPENDITURES</u>		

I. Diocesan Church Center Expenses

A) Salaries and Benefits

1) Bishop

Holds out a vision for mission and ministry to the people of the Diocese; performs Episcopal Rites; provides pastoral care to clergy and their families; clergy leadership development and administration; responsible for ecumenical relations in the Diocese and beyond.

Budget 2009	\$74,132	Budget 2010	\$77,097
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2) Canon to the Ordinary

Oversees transitional ministry and the ordination process.

Budget 2009	\$32,049	Budget 2010	\$33,331
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3) Diocesan Administrator

Oversees Diocesan communication and operations; supports the Bishop and the Canon to the Ordinary in all areas of their ministry, correspondence, calendars, record keeping, etc.

Budget 2009	\$31,703	Budget 2010	\$32,971
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4) Assistant for Finance

Oversees and manages the finances, insurance and benefits administrations of the Diocese, working in cooperation with the Diocesan Treasurer, Bishop and Staff.

Budget 2009	\$39,914	Budget 2010	\$41,511
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5) Housekeeper

Part-time, maintenance of Diocesan House.

Budget 2009	\$7,181	Budget 2010	\$7,468
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6) Housing Diocesan Bishop

Budget 2009	\$36,828	Budget 2010	\$38,301
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7) Housing Canon to the Ordinary

Budget 2009	\$42,966	Budget 2010	\$44,685
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8) Social Security

Budget 2009	\$32,813	Budget 2010	\$34,795
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9) Medical/Life Insurance

Budget 2009	\$39,500	Budget 2010	\$41,348
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10) Pensions

Budget 2009	\$45,298	Budget 2010	\$47,325
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11) Workers Compensation Insurance

Budget 2009	\$2,600	Budget 2010	\$2,726
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B) Operating Expenses			
1) Telephone/Networking Expenses			
Communication expenses which include phone system, website maintenance, network support expenses			
	Budget 2009	\$6,000	Budget 2010
			\$10,500
2) Maintenance			
General building and grounds upkeep, landscaping, snow removal, maintenance of heating/cooling systems, trash removal.			
	Budget 2009	\$11,000	Budget 2010
			\$12,000
3) Utilities			
Gas heat, electricity, water.			
	Budget 2009	\$12,000	Budget 2010
			\$10,000
4) Office Supplies/Equipment Leasing			
General office supplies, equipment lease costs and payroll service expenses			
	Budget 2009	\$14,500	Budget 2010
			\$16,000
5) Postage			
	Budget 2009	\$5,000	Budget 2010
			\$2,400
6) Literature			
Journals and publications for diocesan use.			
	Budget 2009	\$500	Budget 2010
			\$3,000
7) Equipment			
Purchase of equipment on a need basis.			
	Budget 2009	\$3,000	Budget 2010
			\$3,000
8) Insurance			
Comprehensive insurance for diocesan office building and grounds, directors' and officers' liability insurance for diocesan officers, umbrella liability insurance, auto policies.			
	Budget 2009	\$11,000	Budget 2010
			\$15,200
9) Property Taxes			
Property tax assessment of the parking lot due to recent changes regarding taxation of exempt organizations by local government.			
	Budget 2009	\$1,000	Budget 2010
			\$1,100
10) Staff Travel			
Automobile and other travel expenses for Bishop and Staff in the performance of their duties.			
	Budget 2009	\$40,000	Budget 2010
			\$45,000
II. Miscellaneous Diocesan Expenses			
1) Diocesan Convention			
Materials, room accommodations for staff, guest expenses and honoraria.			
	Budget 2009	\$1,000	Budget 2010
			\$7,000
2) Journal Printing			
Production of convention journals for all clergy and lay delegates.			
	Budget 2009	\$1,000	Budget 2010
			\$700
3) Audit			
Annual audit of general operating fund by Appletree and Kern PC, CPAs.			
	Budget 2009	\$14,000	Budget 2010
			\$10,000

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4) Aspirants Retreat			
April & October meeting/conference for persons in the ordination process to meet with the Bishop, Standing Committee and Commission on Ministry.			
Budget 2009	\$5,000	Budget 2010	\$5,000
5) Diocesan Council			
Reimbursement to parishes and missions for preparation of lunches at Council meetings.			
Budget 2009	\$1,000	Budget 2010	\$0
6) House of Bishops			
Helps defray Bishop's expense to attend House of Bishops meetings.			
Budget 2009	\$3,500	Budget 2010	\$3,700
7) Lambeth			
Money held in escrow to allow the Bishop to attend the Lambeth Conference held every ten years.			
Budget 2009	\$1,000	Budget 2010	\$1,000
8) Staff Conferences and Networking			
Allows Diocesan staff to take part in continuing education opportunities as befits their ministry descriptions.			
Budget 2009	\$10,000	Budget 2010	\$10,000
9) Deputies to General Convention			
Funds appropriated every year and held in escrow during non-convention years; helps defray cost of clergy and lay deputies for General Convention (next one to be held in 2010).			
Budget 2009	\$8,000	Budget 2010	\$8,000
10) ECW Triennial			
Funds appropriated every year and held in escrow during non-convention years; helps defray travel costs to triennial held during General Convention (next one to be held in 2010).			
Budget 2009	\$500	Budget 2010	\$500
11) Transitional Ministry			
Assists congregations in the search process and for the Canon to the Ordinary to attend the Transitional Ministry Conference.			
Budget 2009	\$6,000	Budget 2010	\$2,000
12) General Church Apportionment			
Our fair share to support the Episcopal Church in the United States.			
Budget 2009	\$152,202	Budget 2010	\$137,465
13) Province III Apportionment			
Helps defray expenses of Province III (States of Pennsylvania, Delaware, Maryland, Virginia, West Virginia and the District of Columbia).			
Budget 2009	\$1,100	Budget 2010	\$1,200

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III. <u>Retiree's Benefits and Support</u>		
1) Direct Pensions		
A monthly pension payment made to Esther Wyatt. There was no Lay pension plan in effect for much of the time of her employment with the Diocese.		
Budget 2009	\$5,634	Budget 2010
		\$5,859
2) Retired Clergy Medical/Life Insurance		
As per resolution of 70th Diocesan Convention, the Diocese pay a portion of the medical insurance premiums for retired clergy and laity with at least five years full-time employment with the Diocese immediately before retirement.		
Budget 2009	\$21,300	Budget 2010
		\$22,000
3) Clergy Surviving Spouses Medical/Life Insurance		
By convention resolution the Diocese shall also pay up to 1,200 a year towards the medical premiums for widows/widowers unless they should remarry.		
Budget 2009	\$13,200	Budget 2010
		\$13,000
IV. <u>Comprehensive Mission Strategy</u>		
1) Mission Strategy Support		
Funds designated to forward the mission of the diocese.		
Budget 2009	\$10,000	Budget 2010
		\$10,000
2) Diocesan Ministry Support		
Funds designated to support ministry and program efforts within the diocese.		
Budget 2009	\$2,000	Budget 2010
		\$2,000
3) Leadership Development		
Funds designated to support clergy and lay leadership and continuing education.		
Budget 2009	\$10,000	Budget 2010
		\$10,000
4) Youth and Young Adult		
Funds designated to support youth and young adult ministry and program such as summer camp, EYE and Happening.		
Budget 2009	\$16,000	Budget 2010
		\$16,000
5) MDG Contribution		
Allocation of .07% of the diocesan budget used to support the Millennium Development Goals.		
Budget 2009	\$0	Budget 2010
		\$5,600
V. <u>Ecumenical Relations</u>		
1) Pennsylvania Council of Churches		
Membership in the PA Council of Churches links us with 44 other church bodies in the Commonwealth and provides the network for building understanding and trust, for sharing resources and personnel, for advocacy on the State and local levels, and provides a liaison office in Harrisburg to advocate issues and track legislation that pertains to the ecumenical agenda.		
Budget 2009	\$6,500	Budget 2010
		\$6,500
2) Campus Ministry		
Allows our Diocese to pro-actively participate in a ministry program to the college population and the development of campus ministry models for possible use at other Pennsylvania colleges and universities.		
Budget 2009	\$6,000	Budget 2010
		\$6,000

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3) National Workshop on Christian Unity		
Allows our Diocesan Ecumenical Officer to participate in the workshop, a gathering of close to 500 ecumenical representatives from the major church bodies in the United States, and in the EDEO meetings.		
Budget 2009	\$1,200	Budget 2010
		\$1,200
4) EDEO Dues		
Annual dues to the Episcopal Diocesan Ecumenical Officers as per General Convention Resolution. EDEO coordinates the work and study that the Standing Commission on Ecumenical Relations of the National Church assigns to it and helps implement that work and study on the diocesan level.		
Budget 2009	\$200	Budget 2010
		\$200
5) Program Contingencies		
To cover cost of programs that are developed after the Diocesan budget has been developed and Budget.		
Budget 2009	\$0	Budget 2010
		\$0
Total Expenses	<u>\$785,320</u>	<u>\$804,682</u>
		Budget Deficit 2010
		<u>(\$5,600)</u>